UNIVERSITY OF PIRAEUS
DEPARTMENT OF MARITIME STUDIES

POST GRADUATE STUDIES PROGRAMME
MASTER OF SCIENCE (M.Sc.) in «SHIPPING»

E-LEARNING IMPLEMENTATION REGULATION

PIRAEUS 2024

Article 1

Purpose

1. The purpose of the present document is to document distance learning methods used to support the educational process (e-learning) of the Master of Science (M.Sc.) in Shipping.

2. The M.Sc. in Shipping of Maritime Studies' Department, School of Maritime and Industrial Studies, aims to:

- Provide advanced multidisciplinary knowledge in interconnected subjects related to the Shipping, Ports, Transport and Logistics industry.
- Develop in-depth interdisciplinary research on issues related to the maritime sector.
- Prepare the next generation of professionals, capable to contribute to the development of the Shipping, Port, Transport and Logistics industries.
- Provide specialized knowledge at a post-graduate level in the fields of study of the Programme, to address the needs of public and private sector organizations.

3. Master of Science (M.Sc.) in Shipping educational process is organized through a combination of distance and face-to-face learning (blended teaching and learning).

Article 2

Educational Needs

Considering the ever-increasing needs of citizens' and employees for digital competences, as well as the international guidelines for good practices in the provision of quality educational services, supported by digital means and tools, and utilizing the University's successful experience in organizing educational work remotely during the pandemic, (for a total of three (3) academic semesters), the selection to organize the M.Sc.' educational process in this particular way, aims at:

- The promotion of equal opportunities' and (unanimous) access to post graduate student' categories with restrictions in participating (entirely) in face-to face educational activities, such as these of being employed, being a parent, being a permanent resident away from the University's seat, being an individual with mobility impairment, etc.
- the enhancement of student-centered' teaching and learning, as also the development of student autonomy', onwards.

- the cultivation of continuous learning and overall skills (including digital competences) in learning, training, collaboration and communication digital environments.

Article 3

Educational Process' Methods of Distance Learning Organization

1. The organization of the M.Sc. courses' educational activities ***guided by the M.Sc. teaching staff,*** is conducted according to the following table:

Teaching Staff Guided Educational Activity' Category	**Method of Conduct**	**Indicative Digital Tools**
Lectures	Remote: synchronous	MS-Teams, Webex
	Remote: asynchronous	EClass
	(Face-to-face)	Institution's classrooms
Seminars	Remote: synchronous	MS-Teams, Webex
	(Face-to-face)	Institution's classrooms
Tutorials	Remote: synchronous	MS-Teams, Webex
	(Face-to-face)	Institution's classrooms
Laboratory Practice	Remote: synchronous	MS-Teams, Webex
	Face-to-face	Institution's/Department's Laboratories
Field Work	Face-to-face	
Internship (Work-based Placement)	Face-to-face	
Student' Contact with Teaching Staff	Remote: synchronous	MS-Teams, Webex, Google Meet, Skype
	Remote: asynchronous	e-Class , e-mail

2. The choice of the above educational activities' combination and flow responds to each individual course, defined by the course' educational design, and included in the course' outline detailed description, send to the M.Sc. registered students at the beginning of each academic semester. At least **10% of teaching hours** (i.e. educational activities guided by the M.Sc. teaching staff) are carried out face-to-face. The organization of any kind teacher-guided educational activities, using ***asynchronous*** distance learning methods, does not exceed 25% of the M.Sc. credits.

3. The organization of educational activities **not guided** by teaching staff, of an individual student' and / or a student' study and practice group in the individual courses, is carried out through students' remote access to the asynchronous learning platform e-Class (or equivalent) respective services, and to the Institution's Library digital ones.

4. The organization of the educational activities regarding ***student' final evaluation*** and in relation to the degree of educational objectives' achievement is conducted according to the following table:

Final Evaluation' Category	**Method of Conduct**	**Indicative Digital Tools**
Final Written Exam	Face-to-face	Institution's classrooms
	Remote: synchronous	MS-Teams, Webex
Final Oral Exam	Face-to-face	Institution's classrooms
	Remote: synchronous	MS-Teams, Webex
Individual and/or Group Projects (Submission, Demonstration, Presentation, Feedback)	Submission & Plagiarism Check	Eclass, Turnitin
	Remote Demonstration / Presentation: synchronous	MS-Teams, Webex,
	Face-to-face	Institution's classrooms

5. The choice of final assessment methods combination' for each individual course is defined by the educational design of the course, based on the principle of constructive alignment of educational objectives and evaluation methods, and it is included in the course' outline detailed description, send to the M.Sc. registered students at the beginning of each academic semester. The Institution cumulatively ensures the integrity and reliability of the final evaluation conducted remotely, and the

proper implementation of the E.U. and national legislation on the protection of personal data, in accordance with the "Rules and Means for the Protection of Personal Data during the Examination Procedure" of the Institution.

6. The organization of the **course' evaluation by students** is done through the completion of the respective digital questionnaire, send by the M.Sc. Secretariat to post graduate students via e mail.

7. The **educational material** supporting all kinds of educational activities is available in digital form (course outlines, educational videos, presentations, exercises and workshops' worksheets, suggested bibliography, practice tools, etc.) and with guaranteed open access, where possible, also being available through e-Class asynchronous learning platform (or equivalent).

Article 4

University Material and Technical Infrastructure

1. Utilizing the Institution's successful and effective experience in organizing the entire educational work remotely during the pandemic, (for a total of three (3) academic semesters), University of Piraeus is equipped with the necessary logistics infrastructure, for the remote organization of the educational process, which remains maintained, active and updated.

2. In any case, the Institution ensures the proper implementation of the E.U. and national legislation on the protection of personal data of those participating in the educational process conducted remotely.

Article 5

Teaching Staff' Digital Competences

The M.Sc. Teaching Staff, utilizing, among other things, their successful and effective experience (for a total of (three) 3 academic semesters) in the broadened organization of conducting educational work remotely, during the pandemic, have the digital skills and the actual educative experience required, to effectively organize an educational process delivered remotely.

Article 6

Regulation' Adoption, Amendment

This Regulation was approved by the Department of Maritime Studies' Assembly and if deemed necessary, may be amended.