



UNIVERSITY OF PIRAEUS
DEPARTMENT OF MARITIME
STUDIES

**POST GRADUATE STUDIES PROGRAMME
MASTER OF SCIENCE (M.Sc.) in «SHIPPING»**

Master Thesis' Preparation Regulation

PIRAEUS 2024

Master Thesis' Preparation Regulation

At the end of the fourth period of each study cycle, and upon an invitation received by the M.Sc. Secretariat, all faculty members and lecturers assigned with teaching work in the Post Graduate Programme, submit a list of thematic areas for Master Thesis preparation, to the Director of the M.Sc. The entire list of proposed topics with the corresponding supervisors is announced to the faculty members and following the M.Sc.'s C.C. finalization, becomes public to the post graduate students, under the M.Sc. Director's responsibility. Consequently, postgraduate students proceed into the selection of subject area and respective supervisor and, with the supervisor's agreement, submit their application to the M.Sc. Secretariat. The application indicates the Master's Thesis proposed title and the supervisor, featuring a brief description of the proposed subject. The complete list of students and proposed Master Theses' topics is submitted to the Department's Assembly for approval. The M.Sc. Director and the Department's Assembly set the deadline for the submission of the afore mentioned lists by the supervisors, as well as the submission of applications by postgraduate students for undertaking a Master's Thesis. Post graduate students, as well as supervisors are required to adhere to the deadline. By decision of the Department's Assembly the maximum number of master's theses per faculty member will not exceed this of eight (8). This also applies in the occasion a supervisor is a lecturer of a course but not a faculty member of the relevant Department, or a professor of another Department. The supervisor of a Master's Thesis is responsible to propose the respective three-member Examination Committee comprised of faculty members of the University of Piraeus' Department of Maritime Studies, (one of the members of the Examination Committee may be an esteemed scientist of recognized standing outside the University, or a faculty member of another Department, or a faculty member of another domestic or foreign H.E.E.), submitting afterwards his/her respective recommendation to the M.Sc. C.C.. The list of the three-member Examination Committees appointed for the total of the Master's Theses is submitted to the Department's Assembly for approval. The members of a committee must be of the same, or related to the Programme' subject, scientific discipline.

Teaching staff classifications entitled to supervise a Master's Thesis are the following:

- a) Faculty members, members of Special Teaching Staff, Laboratory Teaching Staff, Special Technical Laboratory Staff of the Department, or other Departments, of the same, or other Higher Education Establishment (H.E.E) (A.E.I.), or of a Higher Military Educational Institution (H.M.E.I) (A.Σ.E.I.), under an additional employment contract and beyond their legal obligations, in the case a post graduate program is charging tuition fees,
- b) Emeritus professors, or retired faculty members of the Department, or other Departments, of the same, or other H.E.E.,
- c) Associate professors,
- d) Appointed lecturers,
- e) Visiting professors, or visiting researchers,
- f) Researchers and Staff Research Scientists employed by research and technology organizations appertain to Article 13 of 4310/2014 (A' 258) Law in force, or other national or foreign research centers and institutes, provided they hold a PhD.

Upon decision of the Department's Assembly or one of the Curriculum Committee and following the M.Sc.'s Coordinating Committee' recommendation, Master Thesis' supervision may also become assigned to faculty members, S.T.S. and S.T.L.S. of the Department', who have not been tasked with teaching work in the M.Sc.

Members of a Master Thesis' examination committee must be of the same, or a related scientific discipline to the subject of the programme.

A Master's Thesis may be written in Greek or English. In either case, the thesis includes an extended abstract in Greek and vice versa.

So as to submit his/her Master Thesis for examination, a student is required to have successfully completed all his/her M.Sc.' courses, as also having all his/her obligations towards the Programme settled. A Master's Thesis examination includes the Thesis defense in addition to the demonstration of systems possibly developed within the Thesis, before the appointed three-member examination committee. The three-member committee submits the Master Thesis grade in a specific form, signed by all three members and delivered, under the Thesis' supervisor responsibility, to the M.Sc.' Secretariat where it is kept.

The examination of a Master Thesis cannot be precedent to the completion of a full-time post graduate student' second semester of studies and a part-time post graduate student' fourth semester of studies.

Following the successful defense of a Master's Thesis and the examination committee' final approval, and in accordance to the Senate' decision, it is required for a post graduate student to deposit electronically his/her Thesis in the University of Piraeus' Library' Institutional Repository 'DIONE'. Consequently, the post graduate student submits the library's approval report to the Department's Secretariat. The M.Sc. may also have Master Theses uploaded on the Programme' website. The Department's Secretariat provides a post graduate student with a certificate of completion of studies on the condition, he/she has his/her Master's Thesis submitted to 'DIONE' Institutional Repository and the Library's approval report delivered.

The Master's Thesis Writing Guide forwarded to post graduate students, is drawn up by the M.Sc. Coordinating Committee and approved by the Department's Assembly. The Guide contains instructions on how to write a Master Thesis, e.g. cover page, logo, font, words' minimum/maximum number, as well as the proposed thematic areas by the teaching staff involved.