

M.Sc. in 'Shipping' Regulation of Studies
Department of Maritime Studies
School of Maritime and Industrial Studies
University of Piraeus

Senate' Decision

No. 20241230/08.03.2024 (B' 2002) Senate' decision to come in force in the academic year 2024-2025, pertaining to the amendment of the Post Graduate Studies' Regulation of the University of Piraeus' Department of Maritime Studies, School of Maritime and Industrial Studies Post Graduate Program of Studies (M.Sc.) operating under the heading "Shipping" (M.Sc. in 'Shipping').

The Senate Council of University of Piraeus

Bearing in mind:

1. Article 3,16,63, 79 to 89, 455 provisions of 4957/2022 Act «New Horizons in Higher Education Institutions: Enforcing higher education' institutions quality, operation, and connection to society, and additional provisions» (A' 141),
2. 3374/2005 Law provisions as amended and in force, notably Articles 14 and 15 (Official Government Gazette of the Hellenic Republic, N. A' 189) for «Assurance in Higher Education Quality. European Credit Transfer and Accumulation System (ECTS)- Diploma Supplement» and I5/89656/B3/13-8-07 Ministerial Decision (Official Government Gazette of the Hellenic Republic 1466, i. B'),
3. Ministry of Education, Religious Affairs and Sports explanatory circulars for items 119929/Z1/30.09.2022 and 135557/Z1/1.11.2022,
4. Under No. 20227639/28-11-2022 Rector's Act with declaratory effect «University of Piraeus' Rector's Election and appointment of four (4) Vice-Rectors» (OPN: ΨΝΘ7469B7T-ΨΣΨ) as published in the Official Government Gazette of the Hellenic Republic N. 1121/i.P.S.G.B.E./5-12-2022, serving a tenure in office until 31.8.2026,
5. Under No. 20227896/06.12.2022 Rector's Act «Area of responsibility' definition, transfer of responsibilities to University of Piraeus' four (4) Vice Rectors, and determination on Rector's order of replacement» (B' 6241),
6. Rector's Decree under the No. 20230765/3-02-2023 (OPN: ΩZXΓ469B7T-Π6N) regarding University of Piraeus second (2nd) reformation of the Senate,
7. No 20241230/08.03.2024 (B' 2002) University of Piraeus' Senate decision pertaining to the Post Graduate Studies' Regulation of the University of Piraeus' Department of Maritime Studies, School of Maritime and Industrial Studies Post Graduate Program of Studies (M.Sc.)

operating under the heading "Shipping" (M.Sc. in 'Shipping'), as amended by No. 20205461/01.09.2020 (B' 3937), 20217114/ 21.10.2021 (B' 4998) and 20202889/11.05.2020 (B' 1955) Senate' decisions,

8. Maritime Studies' Department Assembly decision, dated 21/2/2024,

9. The Post Graduate Program Committee' decision, dated 19/4/2024 (38th Conference),

10. 26.04.2024 University of Piraeus' Senate' decision (7th session),

11. Once, the aforementioned provisions' implementation does not produce an additional expenditure to University of Piraeus' regular budget, or the government subsidies, it is decided that:

We proceed into amending No. 20241230/08.03.2024 (B' 2002) Senate' decision pertaining to the replacement of the Senate' decision under the No. 20202889/11-5-2020, related to the amendment to come in force in the academic year 2024-2025, pertaining to the articles 7, 8 and 12 of the Post Graduate Studies' Regulation of the University of Piraeus' Department of Maritime Studies, School of Maritime and Industrial Studies Post Graduate Program of Studies (M.Sc.) operating under the heading "Shipping" (M.Sc. in 'Shipping'), as follows.

ARTICLE 1

GENERAL PROVISIONS

The Department of Maritime Studies, School of Maritime and Industrial Studies, hosts and operates Master of Science (M.Sc.) in 'Shipping' in accordance with the provisions of the present regulation and the provisions of 4957/2022 Law as amended and in force.

ARTICLE 2

M.Sc. in 'Shipping' OBJECTIVE AND PURPOSE

M.Sc. in 'Shipping' provides theoretical and practical knowledge and skills at a postgraduate level on Maritime and Port Economics, and on Shipping, Ports and Logistics Organization and Management

The Program aims to:

- Provide advanced multidisciplinary knowledge in interconnected subjects related to the Shipping, Ports, Transport and Logistics industry.
- Conduct in-depth multidisciplinary research on issues related to the maritime sector.
- Cultivate the next generation of competent employees who will contribute to the development of the Shipping, Port, Transport and Logistics industries.
- Provide specialized knowledge at a post-graduate level in the fields of study of the Program, to address the needs of public and private sector executives.

ARTICLE 3

POST GRADUATE DEGREE

The Post Graduate Program in 'Shipping' awards a Diploma (Master of Science) in 'Shipping' (M.Sc. in Shipping).

Article 4

M.Sc. STRUCTURE AND BODIES

1. According to the provisions of 4957/2022 Law, competent bodies for the establishment, organization and operation of an M.Sc. are:

- a) The Senate of the institution,
- b) The Department's Assembly,
- c) The M.Sc. Coordinating Committee (C.C.),
- d) The Director of the M.Sc.

2. M.Sc. bodies' competency is described in detail below:

a) University of Piraeus Senate Council is the competent body for matters of academic, administrative, organizational, and financial nature of all Post Graduate Programs. Moreover, University's Senate Council exercises all powers related to Post Graduate Programs not specifically assigned by law provisions to other bodies.

The Senate Council has the power to approve the establishment, or the amendment of a Post Graduate Program (M.Sc.) foundation' decision, as well as the content of this M.Sc.,

1. To approve, or amend the internal Rules of Procedure of an M.Sc. program,
2. To approve the internal Rules of Procedure extension of duration of an M.Sc. program,
3. To approve the agreement of collaboration with domestic, or foreign institutions, or research centers -institutes and technology organizations operating under A. 13A, 4310/2014 Law (A' 258) for the organization of second cycle interinstitutional programs of study, as well as the protocols for academic, or research cooperation with domestic, or foreign institutions,
4. In the case of interdepartmental, interinstitutional, or regular Post Graduate programs, to constitute a Curriculum Committee,
5. To order the repeal of an M.Sc. program offered by the Higher Education Institution.

b) The Department's Assembly bears the responsibility for an M.Sc. organization, management, and administration, and foremost:

1. to propose the approval, or the amendment of a Post Graduate Program (M.Sc.) foundation' decision, as well as the M.Sc.'s extension of duration, to the University's Senate Council,
2. to designate the Coordinating Committee members for the Department's M.Sc. programs in operations,
3. To distribute teaching workload among the M.Sc. academic personnel,
4. To constitute committees responsible for evaluating the submission of potential post graduate candidates' applications, and the approval of their enrollment in the M.Sc.,

5. To constitute examination committees for the evaluation of post graduate students' theses and the appointment of a supervisor per thesis,
6. to verify the successful completion of studies for students eligible to be awarded the M.Sc. diploma,
7. To approve the M.Sc.'s review upon recommendation of the Coordinating Committee (C.C.),
8. to exercise all duties appointed by the provisions of this Regulation.

By decision of the Department's Assembly, duties as described in 4 and 5 may be transferred to the M.Sc.'s C.C. (Article 82, Par. 2) Moreover, and for the sake of the M.Sc.'s effective operation, specific powers the Department's Assembly holds, may be transferred to the C.C., following the issue of a relevant to responsibilities' delegation, decision.

c) The Coordinating Committee of the Program consists of the M.Sc.'s Director and five (5) faculty members of the Department, who have undertaken teaching work for the M.Sc., and whose disciplinary area relates to the program. Appointed by the Department's Assembly, and at the same time the Director of the M.Sc. serves a term, members of the Coordinating Committee serve a term of two (2) years. Provided they are assigned with teaching work, emeritus professors of the Department, or of cooperative departments, may be members of the C.C. Members of the C.C. are not entitled to remuneration, or compensation of any nature, for the performance of tasks assigned to them, and in relation to exercising their duties.

The Coordinating Committee is responsible for monitoring and coordinating the program' operation, and particularly:

1. Drawing up the M.Sc. initial annual budget and its amendments, granted, according to the provisions of Article 84, the Post Graduate Program allocates its own resources, submitting the budget for approval to the Special Account for Research Grants (E.A.K.E.) Research Committee.
2. Drawing up the program's review and submit it to the Department's Assembly for approval,
3. Approving the Post Graduate Program' act of expenditure,
4. Approving the provision of scholarships, reciprocal or not, according to the Post Graduate Program decision of establishment and the postgraduate and doctoral studies' Regulation,
5. Recommending the Department's Assembly the Post Graduate Program' teaching work distribution, as well as the assignment of teaching work assignment to all academic teaching staff classifications according to the provisions of Article 83 of 4957/2022 Law as amended and in force,
6. Responding to the Post Graduate Program' educational needs, proposing the Department's Assembly the invitation of visiting scholars,
7. Drawing up a modification plan for the Post Graduate Program of studies, which is submitted for approval to the Department's Assembly,

8. Proposing the Department's Assembly the redistribution of courses between semesters, as well as issuing an opinion on matters related to the program of studies' quality improvement,

9. to exercise all duties appointed by the provisions of this Regulation.

d) The Director of the Post Graduate Program is a faculty member of the Department, preferably a professor, or an associate professor, appointed to serve a term of two (2) years with the potential of terms of office' renewal without limitation, by decision of the Department's Assembly. The Director of the M.Sc. is not entitled to remuneration, or compensation of any nature, for the performance of tasks assigned to him/her.

The Program's Director is responsible for the following actions:

1. To preside over the Coordinating Committee, as well as the Curriculum Committee, in the case of an interdepartmental or of an interinstitutional or of a regular Post Graduate Program, to set the Committee' agenda and summon the body's meetings,
2. To recommend on matters regarding the organization and operation of the Post Graduate Program to the Department's Assembly, in the case of a one department Post Graduate Program,
3. To propose on matters regarding the effective operation of the Post Graduate Program towards the C.C. and other bodies related to the M.Sc. and the H.E.E.,
4. To be the Program' Scientific Officer according to the provisions of Article 234 of 4957/2022 Law as amended and in force and exercise the corresponding duties,
5. To monitor the implementation of decisions made by the Post Graduate Program' and the Internal Regulation' for postgraduate and doctoral programs bodies, as well as the Post Graduate Program budget' implementation,
6. To exercise any additional duties, as determined in the Post Graduate Program' decision of establishment.

By decision of the Research Committee and if deemed essential, a deputy Scientific Officer of the project/program may be appointed, following a decision of the Department's Assembly or one of the Curriculum Committee'.

The Post Graduate Program' Secretariat and the Department's Secretariat undertake the administrative and secretarial support of the M.Sc. in 'Shipping'.

The administrative personnel support the M.Sc. beyond their full-time working schedule in the University, and those assigned with work related to the M.Sc. may be remunerated, overtime.

ARTICLE 5

CANDIDATES ELIGIBLE FOR ADMISSION

Eligible for admission in the M.Sc. program are holders of a first cycle university degree, of domestic or congener foreign institutions. In addition, and in accordance with the existing

legislation in force, eligible for admission are graduates of Higher Military Educational Institutions (HMEI) and graduates of Merchant Marine Academies (MMA).

Members under the categories of S.T.S., R.A., S.T.L.S. and administrative personnel, meeting the conditions of the previous paragraph, may upon their request, but only for a person per year, become accepted as supernumeraries in a post graduate program organized by a Department of the higher institution they serve in, exclusively, and whose subject is relevant to their degree and the tasks they perform in, according to the provisions of the institution's Rules of Procedure.

The M.Sc. program is to admit eighty (80) students per academic year.

ARTICLE 6

M.Sc. CANDIDATES SELECTION CRITERIA AND PROCEDURE

The selection of candidates admitted to the Program is conducted in accordance with the existing Regulation of Post Graduate Studies' provisions and regulations.

By decision of the Department's Assembly, a Call of Interest for admission of post graduate students in the M.Sc. is published and posted in the Program', the Department' and the Institution's website. Call of Interest contains a list of all relevant details (dates and place of application' submission, necessary supporting documents, etc.). Relevant applications encompassing the necessary supporting documents are submitted electronically, or directly to the M.Sc. Secretariat, within a deadline specified in the Call of Interest, which may be extended by decision of the Department's Assembly.

Applications collected by the M.Sc. Secretariat obtain a protocol number and a file number for each candidate. The M.Sc. Secretariat is responsible for supporting Candidate' Evaluation Committee, providing the members of the Evaluation Committee (defined as per a relevant decision of the Department's Assembly) with the copies of prospective post graduate students' applications who meet the established criteria, and accompanying documents. The application files meeting the Call of Interest criteria are being forwarded to the Department's Secretariat for filling, shortly prior to the registration' period. The remaining candidacy' application files are maintained as a record by the Post Graduate Program Secretariat.

Each candidate must submit the following requisite supporting documents:

1. Registration Application.
2. Curriculum Vitae.
3. Certified copy of degree, or a certificate of completion of studies.
4. A transcript of records, indicating the degree' grade.
5. Two letters of recommendation, one (1) of which written by a faculty member (H.E.E.) (A.E.I.).
6. Proof of employment, or research experience, if any.
7. Certificate of language proficiency (Level B2, or more) according to the provisions of Supreme Council for Civil Personnel (ΑΣΕΠ).
8. A two-sided photocopy of police ID card.

9. Post graduate students interested in attending the Program on part time basis (Part Time) must prove they are employed for at least thirty (3) hours per week and submit a relevant employment contract, or a work certificate.
10. Two (2) photographs.
11. Solemn Declaration (issued through <https://www.gov.gr/ipiresies/polites-kai-kathemerinoteta/upeuthune-delose-kai-exousiodotese> Government online services, or a verification of the candidate's signature issued by a CSC ((Citizens' Service Centre)) ((ΚΕΠ)), or a Police Department in Greece) whereas the candidate declares the authenticity of the documents he/she submitted to support his/her candidacy file, and that he/she is aware of the present Regulation, and unconditionally accepts the Post Graduate Program' Rules of Procedure, as prescribed therein.

Candidates who at the time the M.Sc. Call of Interest expires, do not hold a degree, are allowed, as an exception to submit their application by providing a copy of their final transcript of records, instead. In the event these candidates are selected, they must either submit a completion of studies' certificate, or a certified copy of their degree, prior to their registration in the Program, and not beyond the final registration date as set by the Department's Assembly, each time, otherwise they shall not be registered in the Post Graduate Program.

By decision of the Department's Assembly, additional supporting document/-s may be required. The procedure is specified in the M.Sc. Call of Interest.

First degree' foreign institutions' graduates must submit their title of studies so as the awarding institution becomes verified as one included in the National Registry of Foreign Recognized Higher Education Institutes, as well as in the National Registry of Foreign Recognized Academic Title Types. Foreign qualifications are submitted and become accepted in accordance with the existing provisions.

A Committee consisting of faculty members (Evaluation Committee) is responsible to select the candidates admitted in the Program and is established by decision of the Department's Assembly. Post graduate students' registration approval is determined by the Department's Assembly.

Selection criteria, as well as their implementation details (points, coefficients etc.) are brought to the attention of candidates, by the M.Sc. Call of Interest, and are the following:

Selection Criteria	Weighting Factor
First degree' relevance of subject	20%
Degree grade (Very Good, Excellent, etc.)	20%
Professional or/and Research experience (years of experience) in a pertinent subject	15%
Possession of a second degree, or other qualification	10%
Recommendation Letters	10%
Interview	25%
Total	100%

Upon approval of the Department's Assembly, the Evaluation Committee may decide to proceed into additional (internal) examinations, for all, or some candidates. The examination material and the time will be determined by the Evaluation Committee.

The selection procedure is carried out by the Evaluation Committee, responsible for:

- a) Drawing up a complete list of all applicants.
- b) Rejecting candidates who do not meet the minimum criteria, in the occasion such criteria have been set by the Department's Assembly and are included in the Post Graduate Program' Rules of Procedure.
- c) Calling for an interview the candidates decided to be invited. The interview is conducted by the Evaluation Committee' members.
- d) Organizing, if deemed necessary, internal examinations for the candidates.
- e) Ranking candidates by score and submits a proposal in the Department's Assembly to approve the final selection.

Successful candidates must register at the Department's Secretariat, following the instructions of the M.Sc. Secretariat, within a specified period of time, according to the M.Sc. Call of Interest, and as determined by the Department's Assembly. In the event of a tie, interview grade will prevail.

In the event of non-registration of one or more students, runners-up, if any, will be invited to register for the Program, based on their ranking in the approved evaluation table.

Candidates accepting their inclusion in the Program are obliged, within a time period of ten (10) days from the time they receive an acceptance letter, to pay a pre-registration fee of 1.000 euro, which is offset in the first semester's tuition fees' total. If for any reason, the candidate withdraws, the advance payment is non-refundable and remains available for the Post Graduate Program' purposes.

Students who drop the Program for any reason, are not entitled to request a refund of tuition fees already paid for their participation in the Program' operational expenditures.

ARTICLE 7

DURATION OF STUDIES - TERMS OF STUDY

To obtain a post graduate diploma (M.Sc. degree) a full-time student must attend three (3) academic semesters, comprised of two (2) instruction semesters and one (1) semester to prepare an M.Sc. thesis, or to participate in an internship, or select a specialization in port topics. Part-time study is a feasible option, demanding two (2) additional semesters.

Part time study is an option for employed students. In this case, candidates are obliged to provide a certificate of employment, or an employment agreement, as a proof of employment for at least thirty (30) hours per week.

Part time study is an option for unemployed students, not having the ability to meet full time study' requirements, due to health issues, family matters, military service, etc.

When candidates fill out their application, they choose full, or part time mode of attendance.

Maximum time permitted for successful completion of studies is determined at five (5) academic semesters for full time students, and seven (7) academic semesters for part time students.

A post graduate student is entitled to file an application for a justified temporary suspension of studies, that is not allowed to exceed the time of two (2) consecutive semesters. Study suspension semesters period does not count towards the expected maximum duration of regular attendance.

ARTICLE 8

PROGRAM OF STUDIES

The Program commences in the fall semester of each academic year.

For obtaining an M.Sc. diploma a total of ninety (90) credits (ECTS) are required, including thirty (30) credits (ECTS) corresponding to a Master Thesis, or the participation into an internship, or the selection of a specialization in port topics.

During their studies, postgraduate students are required to attend and successfully complete courses of post graduate level, engage into research, write scientific essays, attend certified seminars, participate in an internship, or defend a master' thesis, or select a specialization in port topics.

Courses require physical attendance and may also be delivered with the use of distance' education means. Educational process by means of distance methods ensures accessibility for individuals with disabilities and special educational needs. University of Piraeus maintains a web platform, accessible to individuals with disabilities, supporting all the institution's available Post Graduate programs with asynchronous distance education services.

Courses are organized in semesters, taking place on a weekly basis. Courses are conducted in Greek with the use of literature/educational material, of Greek, or/and English, origin.

Course schedule is formed as follows:

SEMESTER A'

First Term

Mandatory Courses	ECTS
Maritime Economics	4

Ports and Intermodal Transport	4
Ship Technological Efficiency	4
Shipping, Energy and Geopolitics	3
Total	15

Second Term

Mandatory Courses	ECTS
Shipping Management	4
Port Economics and Policy	5
Supply Chain Management	4
Human Resources Management	2
Total	15

SEMESTER A' ECTS TOTAL: 30

SEMESTER B'

Third Term

Mandatory Courses	ECTS
Marine Insurance Law	4
Shipping Operations	4
Financial Accounting and Shipping Finance	5
Safety and Security in Shipping Operations	2
Total	15

Fourth Term

Compulsory (Mandatory/Elective) Courses	ECTS

Chartering	5
Maritime Tourism	2
Environmental Management in Shipping and Port Operations*	4
ICT Applications in Shipping, Ports and Logistics*	4
Maritime Law and Institutions*	4
International Economics – Maritime Trade*	4
Total	15

* Post graduate students must select two of the four (4) compulsory elective courses, offered.

SEMESTER B' ECTS TOTAL: 30

SEMESTER C'

Selection of Internship as a module

The M.Sc. in 'Shipping' Internship module intends to: connect theoretical studies with their practical effect in the workplace, acquire additional experience, knowledge and skills, as well as networking students, informing them about working conditions, while familiarizing them with the working environment, increase their chances of being hired by the company whereas the internship takes place. The Internship is offered to up to 40 students based on their overall academic performance, upon recommendation of the Coordinating Committee. The Internship course grade is counted in the calculation of the Master' degree average as provided for in the present article. At the end of the Internship, students shall submit an activity report on their work. The cost of Internship shall be fully covered by the M.Sc. In the event, one of the selected post graduate students does not wish to participate in the Internship, his/her place shall be taken by the next student in the ranking order. The Internship is carried out in accordance with the provisions of the relevant regulation. Following a recommendation of the M.Sc. Coordinating Committee and by decision of the Department's Assembly relevant regulation is amended.

ECTS: 30

or

Master Thesis

The intention of preparing a Master thesis (MA.Th.) is to engage a student into an in-depth approach of a certain cutting-edge issue related to the shipping industry. A thesis is a scientific work aiming to utilize and further develop the knowledge and skills a student acquired from attending the M.Sc. program of studies' initial terms. Each thesis must demonstrate an advanced theoretical knowledge, practical skills, critical thinking, the ability to analyze and

synthesize problems and the post graduate student's research competence. A thesis may relate to empirical, theoretical, or applied topics and may be carried out in collaboration with a private or public entities occupied with related subjects. The Ma.Th. must be characterized by elements of originality and be a work of research nature. The nature of a thesis may be (a) bibliographic/compositional and may involve collation, review, critical evaluation and synthesis of existing knowledge and information, (b) analytical/calculative and may involve development, improvement or application of methods, techniques and models for the use and processing of laboratory or field' measurement' evidence or data, (c) methodological and may involve the use of existing knowledge and information coupled with theoretical and methodological approaches to describe and interpret a phenomenon or subject matter, or (d) a combination of all the above. A Master thesis is carried out in accordance with the provisions of the relevant regulation. Following a recommendation of the M.Sc. Coordinating Committee and by decision of the Department's Assembly relevant regulation is amended.

ECTS: 30

or

Specialization in Port topics

Selection of 'Specialization in Port topics' modules'	ECTS
Port Management, Planning and Organization	5
Ports and Spatial Planning	5
Management and Operation of the local Shipping and Port Cluster	5
Management of Port and Terminal Operations	5
Environmental Management at Ports and Coastal Areas	4
Coastal Shipping and Island Transportation	3
Artificial Intelligence in Shipping	3
Total	30

SEMESTER C' ECTS TOTAL : 30

POST GRADUATE PROGRAM' TOTAL CREDIT UNITS: 90

Part time program of studies may be individually adjusted to each student' needs, with a free choice of courses until completion of the required ones and the credit units total, within the prescribed duration of studies, according to the provisions of Article 7.

Concurrent Educational and Research Activities

Apart from the post graduate program course' teaching, concurrent educational and research activities may also be conducted.

Indicatively, these activities may be:

- Educational trips in Greece, or abroad.
- Organization of Seminars or Conferences on topics related to the Program' background knowledge and academic interest.
- Participation in research projects' activities.
- Operation of accelerated educational programs, of a general or specified nature, offered by certified and accredited agents.

To those attending the Program's concurrent educational activities, a Certificate of Attendance may be administered.

Upon relevant application towards the program' C.C., of the faculty members' and students involved, travelling for educational reasons and promotion of research, the M.Sc. may cover their expenses. In their application the cause and cost of each travel must be described. Upon decision of the M.Sc. C.C., the Program may cover participation and travel expenses in prestigious conferences, seminars, research activity' projects, visits, or any visitations of cooperation intent with third parties. All procedures regarding the approval and payment, should follow University of Piraeus Research Centre standard procedure.

Following a proposal by the M.Sc. Director and a Department's Assembly decision, the Post Graduate Program may participate for promotional and publicity reasons in conferences and international fairs in Greece or abroad.

Any visits to companies, as also any visits in general, conference' participations, guest speeches' attendance, other than those included in a course curriculum, do not count in the total of the course' compulsory lectures. In such a case, a course' teaching is completed with the addition of teaching days.

By decision of the competent bodies (C.C., Department's Assembly and Senate Council) modification of the course program, as also redistribution of courses between semesters is permitted and is included in the Post Graduate Program Regulation of Studies.

ARTICLE 9

POST GRADUATE STUDENTS' OBLIGATIONS AND RIGHTS

1. Post graduate students have all the rights and benefits provided for students of the first cycle of studies, except for the benefit of receiving free of charge textbooks. The Institution is obliged to ensure that students with disabilities/and or special educational needs have equal access to the university' facilities, as well as in the institution's infrastructure, physical and digital services, equipment, and educational material.

2. Post graduate students are invited to participate and attend research groups' seminars, laboratory visits, conferences/workshops on subjects related to the M.Sc., lectures or scientific events organized by the M.Sc., etc.
3. Post graduate students may attend Information Literacy courses conducted by the Institution's Library, related to: strategies for information resources' searching and results' evaluation (validity, timeliness, relevance), compilation of bibliography and standards of bibliographic references, information' ethics (plagiarism avoidance) and master' thesis self-deposit in the Institutional Repository 'DIONE'.
4. Students from Programs and Departments, Department of Maritime Studies cooperates with, are entitled to attend the M.Sc. courses.
5. Following a recommendation of the C.C., the Department's Assembly may decide the expulsion of a post graduate student provided the student:
 - exceeds the maximum absence limit (30% per term course),
 - has failed thrice in the examination of at least one course, (regular exam period, re-sit exam period and examination by a three-membered committee),
 - exceeds the maximum duration of study and the Post Graduate program, as defined in the present Regulation,
 - has violated the existing provisions regarding the treatment of disciplinary offences by the competent disciplinary Bodies,
 - de jure, at the request of a post graduate student,
 - commits a misconduct that falls under the law on intellectual property (2121/1993 Law) during the writing of his/her prescribed assignment,
 - does not pay designated prescribed tuition fees on time.

In the event a post graduate student is permanently expelled, he/she is not entitled to a refund of tuition fees already paid.

6. At the request of the person concerned, and by decision of the Department's Assembly, upon recommendation of the C.C., and exclusively for serious and unjustifiable reasons, such as health issues, meeting Public Sector service requirements out of office, or professional reasons, a study period extension may be administered. In all respects, the person concerned must submit an application, accompanied by the relevant supporting documents.
7. In order to participate in the Program, post graduate students pay the amount of 6.900 euro in tuition fees. For full time students, fees divide in three (3) equal installments, paid in the beginning of the expected three (3) semesters, and for part time students, fees divide in three (5) equal installments, paid in the beginning of the expected five (5) semesters.
8. Candidates under conditional offer (certificate of completion of studies, or proof of foreign language proficiency, pending, etc.) pay the pre-registration fee of 1000 euro, and in the case of failure to deliver the aforementioned documents, pre-registration fee is not refunded.
9. The Post Graduate Program (M.Sc.) registered students, who are not third world countries citizens, are allowed to study gratis (or with a 50% discount on tuition fees) in an M.Sc., if according to the provisions of Article 86, 4957/2022 Law as amended and in force and M.D. items 104375/Z1/29/8/2022 and 108990/Z1/8/9/2022, meet the financial or social criteria.
A prerequisite for a student to be granted with the right to study gratis due to financial or

social criteria, is during his/her first cycle of studies to have an excellence requirement fulfilled, which corresponds to the possession of a grade at least equal to, or higher of seven and a half with a perfect score out of ten (7,5/10), on a ten-grade evaluation scale. The total number of students with the right to study gratis, or with a 50% discount on tuition fees will not exceed the number corresponding to a thirty percent (30%) of the total number of students enrolled per academic year. The submission of candidacies for gratis attendance per M.Sc. follows the completion of the Post Graduate Program students' registration process.

The examination of criteria regarding exemption from tuition fees is carried out by the Department's Assembly, the M.Sc. Coordinating Committee, or the Curriculum Committee. Tuition fees exemption is granted for the attendance of studies in exclusively one (1) M.Sc., organized by a domestic H.E.E (A.E.I.).

10. For each course, there is a maximum of 30% of hours lost by absence. In the event a student exceeds this limit, he/she is considered to have failed the course. A student is allowed to re-sit in examination only if the student repeats the attendance of a course in the upcoming semester. In the occasion a student's absences exceed a 50% per course/or in the total of courses, the issue of expulsion from the Program implies. The Coordinating Committee examines the matter in question, issuing an opinion regarding this at the Department's Assembly.
11. By decision of the M.Sc. competent bodies, full time students having the second semester of their studies completed, may be awarded with up to two (2) scholarships for excellence. In the event scholarship candidates, receive a scholarship or any other form of financial support for the same purpose, from another institution, the amount of scholarship granted by the M.Sc. will not exceed the Program' total amount of tuition fees. The M.Sc. competent bodies define the scholarship award' supporting documents and the procedure, as well. In no case the amount of scholarship may exceed the amount of tuition fees.
12. The academic calendar as well as the courses' time schedule are prepared within the framework of the University of Piraeus' academic calendar, and upon recommendation of the Program' C.C. are approved by the Department's Assembly.
Following his/her registration in the Program, the student receives by the Secretariat, the Post Graduate Program annual academic calendar, displaying the dates teaching periods start and end, dates of examination periods, public holidays, etc.
13. Prior to proceeding into registration, each candidate must be cognizant of this Regulation and declare in written he/she accepts the Post Graduate Program Rules of Procedure.

ARTICLE 10

ACADEMIC ADVISOR

The members of the M.Sc. Coordinating Committee are appointed as Academic Advisors. In the case a member is not able to exercise his/her duties as Academic Advisor, then he/she proposes to the Coordinating Committee, the faculty member who will be replacing him/her. The replacement' appointment will be ratified by decision of the Department's Assembly. The Academic Advisor works pro bono.

The Academic Advisor provides guidance to post graduate students, on the following matters:

- To explore and identify their academic, professional, and personal goals.
- Their potentiality to meet the program' requirements, the selection of courses, and the M.Sc. program, the Department's, and the University of Piraeus policies.
- Their queries related to the availability of resources and infrastructure provided by the University of Piraeus.
- Facilitating the ones falling into special categories, with particular traits in terms of academic and personal direction, such as working and international students, or students with disabilities, etc.
- Their effort to graduate on time from the M.Sc.

The Academic Advisor keeps a record of his/her contact with the post graduate students he/she provides guidance. Moreover, he/she assists the academic and administrative operations of the M.Sc., such as the procedures of assessment and accreditation.

ARTICLE 11

STUDENT' MOBILITY

Within the framework of the Erasmus+ Program, the M.Sc. students can apply for Mobility for Studies. Erasmus + institutional agreements for post graduate studies, as well as the respective institutional framework, both for studies and placement, are available online via the Department's official website, so as post graduate students become informed.

ARTICLE 12

EXAMINATIONS – KNOWLEDGE ASSESSMENT

1. Attendance of courses'/laboratories' etc. is compulsory. In the event the conduct of a course is prevented, a substitution is foreseen. The date and time of a course lecture' substitution is posted on the M.Sc. website.
2. The evaluation of students' performance for each course is conducted via written or/and oral exams, or after the completion of each course' teaching work, via assignments, following each lecturer's proposal, and upon the M.Sc. Director's approval.
3. The final evaluation and score of the Post graduate program courses' is determined by the program' teaching personnel, who at his/her discretion may organize written, or/and oral exams, or rely on assignments, or laboratory exercises. Grading is done on a scale of 0-10: from 0 to 4.99 is regarded as fail and from 5 to 10 is regarded as pass. Course' grades are submitted to the M.Sc. Secretariat within 20 (twenty) days, following the end of the examination period'.

4. In accordance with Article 8 and the relevant regulations, the program' third semester provides with a Master Thesis preparation, or participation in an internship, or the selection of a specialization in port topics.

5. For obtaining a Master's degree each post graduate student must attend and be successfully examined in all the courses offered by the M.Sc., as well as preparing a master thesis, or completing an internship, or be successfully examined in the courses composing a specialization in port topics, thus accumulating ninety (90) credits.

6. Master's degree final grade is determined by the total of grades of the post graduate program' courses, at a percentage of 2/3 and the grade of the master' thesis, or the internship' evaluation, at a percentage of 1/3, or the evaluation in courses certifying the specialization in port topics, in a proportional manner, corresponding to teaching units (60 teaching units for courses, and 30 teaching units for a master' thesis, or an internship, or the selection of a specialization in port topics). The grade of a Master's degree, is filed in each post graduate student' individual record, under the Secretariat's responsibility.

7. It is permissible for a post graduate student to fail up to three (3) courses per semester. By decision of the Department's Assembly, post graduate students falling into special cases of force majeure (illness, workload, etc.) may have permission to fail in a higher number of courses.

Post graduate students failing to pass a course examination, retake it in the upcoming examination period. If failure exceeds three (3) courses per semester, the Coordinating Committee considers the possibility to either exclude the post graduate student from the program (expulsion) or dictate his/her repeating the semester's attendance with the corresponding tuition fees' payment.

If the post graduate student also fails in the re-examination of a course or courses, thus according to the Post graduate program' Regulation of Studies he/she is not considered to have successfully completed the program, he/she is permitted upon request, to be examined by a three-membered committee composed of faculty members of the Department, whose subject is the same or related to the course examined, and become appointed by the Department's Assembly. The responsible for the course lecturer is excluded from the committee.

9. Cases of misdemeanor such as cheating in exams, or in assignments' submission or in exercises' solution, inappropriate behavior, etc., may result in immediate expulsion from the Program, following a Department's Assembly decision.

10. The examination scripts are mandatorily kept under the lecturer's supervision for two (2) years. Having this time period expired, the examination scripts cease to be valid and become disposed, unless a relevant criminal, disciplinary, or any other procedure of administrative nature, remains pending. It is recommended as best, to have the scripts disposed using the Institution's paper shredders, and the products of disposal become recycled.

11. A) The alternative methods for the evaluation of students with disabilities and special educational needs, b) the precautionary measures for the evaluation of students who are proven to be ill or recovering from a serious illness during the examination period, are arranged according to the H.E.E. (A.E.I.) internal regulation.

ARTICLE 13

TEACHING ASSIGNMENT – M.Sc. TEACHING PERSONNEL

1. Upon the Department's Assembly decision, Post Graduate Programs (M.Sc.) teaching work is assigned to the following academic teaching staff classifications:

a) Faculty members, members of Special Teaching Staff, Laboratory Teaching Staff, Special Technical Laboratory Staff of the Department, or other Departments, of the same, or other Higher Education Establishment (H.E.E) (A.E.I.), or of a Higher Military Educational Institution (H.M.E.I) (A.Σ.E.I.), under an additional employment contract and beyond their legal obligations, in the case a post graduate program is charging tuition fees,

b) Emeritus professors, or retired faculty members of the Department, or other Departments, of the same, or other H.E.E.,

c) Associate professors,

d) Appointed lecturers,

e) Visiting professors, or visiting researchers,

f) Researchers and Staff Research Scientists employed by research and technology organizations appertain to Article 13 of 4310/2014 (A' 258) Law in force, or other national or foreign research centers and institutes,

g) Esteemed scientists of recognized standing, with specialized knowledge and related to the post graduate program, experience.

2. Teaching work is assigned by decision of the Department's Assembly and upon recommendation of the post graduate program Coordinating Committee, provided the body exists, or, in any case the Director's himself/herself.

3. All academic teaching staff classifications are remunerated from the M.Sc. financial resources, exclusively. Remuneration, or benefits of any other nature, are not allowed to burden the national budget, or the public investments program. The remuneration amount for each lecturer, is determined by decision of the M.Sc. competent body responsible for teaching work assignment'.

4. By decision of the Department's Assembly, doctorate candidates of the Department, or the School, may be assigned with teaching work, under the supervision of an M.Sc. faculty member.

Teaching Personnel' Duties and Responsibilities

The individual assigned to teach a post graduate program' course is obliged to:

1. To follow consistently the course's delivery schedule.

2. To determine the content of the course delivered, according to current developments, as this results from the use of internationally established textbooks and scientific articles provided by the international literature, in the context of the course' material.

3. To assure the correlation of the teaching' theoretical part with a practice of high level, as this applies in modern companies. This effort is enhanced with the use of case studies, the

employment of guest speakers, esteemed for their experience and expertise, or the combination of both.

4. To ensure the attendance sheet is signed by the students of the course.
5. To keep sufficient office hours, thus allowing students to communicate with him/her unimpededly, on matters related to their studies and the specific course.
6. To have a detailed course' presentation posted on the Department's and the Program's site, containing the objectives, the expected results, the lectures' teaching material in detail, the textbook proposed, and the supplementary bibliography, both in Greek and English language.

ARTICLE 14

MASTER'S DEGREE (DIPLOMA)

The Post graduate program awards a Master of Science degree (M.Sc.) in 'Shipping' (M.Sc. in Shipping). A master's degree (diploma) is an official public document. The University's Senate Council decision defines its type. A master's degree is drawn up in Greek.

According to the European Qualifications Framework (EQF) and the National Qualifications Framework (NQF), a Post graduate program provides a Level 7 qualification.

The Diploma awarded by the Department's M.Sc. is signed by the University's Rector, as well as the Department's Chairman and Secretary.

A Diploma grade falls into the following scale: 5 to 6.49 GOOD, 6.50 to 8.49 VERY GOOD and 8.50 to 10 EXCELLENT (Distinction).

Graduand' list is signed by the Department's Secretary and Chairman, and the University's Rector.

According to the provisions of Article 15, 3374/2005 (A' 189) Law in force, and Ministerial decision, referred under point i. B' 1466 (Official Government Gazette of the Hellenic Republic) Φ5/89656/B3/13-8-07, a Diploma Supplement issued in Greek and English language is attached to the Diploma.

ARTICLE 15

GRADUATION PROCEDURE

1. A graduate who has successfully completed his/her post graduate studies, takes a pledge participating in a commencement ceremony in presence of the University's Rector, or the Vice Rector as the Rector's representative, the School's Dean, the Department's Chairman and the M.Sc.' Director. Participating in a commencement ceremony is not a constitutive condition of the successful completion of studies, but it is a necessary prerequisite for having a post graduate diploma, awarded.
2. For reasons of force majeure, and upon request to the Department's Secretariat, a post graduate student is permitted to receive his diploma without participating in a scheduled commencement ceremony, or a future one. Prior to the commencement ceremony, or being

exempted from participating, graduates have the potential to receive an attestation for successful completion of studies.

3. Commencement ceremony' context, as well as the pledge' reading passage for the M.Sc. graduates is determined by the Senate Council. Graduates who do not wish to take a religious oath, may simply invoke their honor and conscience.

ARTICLE 16

M.Sc. INFRASTRUCTURE

1. For the smooth operation of the M.Sc. program of studies', classrooms, seminar rooms and auditoriums, all equipped with audio-visual media, as also the institution's laboratories, will be made available. In exceptional cases, and if deemed necessary, by decision of the M.Sc. Director, premises, and logistics infrastructure outside the University of Piraeus, may be used. Moreover, and if deemed necessary, the M.Sc. may finance from resources available, new, or the existing facilities (classrooms, laboratories, offices, etc.), thus contributing to the development, improved organization and operation of the M.Sc. services, and the promotion of the program.

2. The post graduate program may be funded by donations, endowments, bequests, sponsorships, research programs, European Union' funded projects, or other international organizations', tuition fees and other resources, as provided for by legislation in force.

ARTICLE 17

POST GRADUATE PROGRAM' EVALUATION

At the end of each semester, post graduate students are requested to evaluate each course and respective instructor. The M.Sc. accreditation is conducted by the Hellenic Authority for Higher Education (H.A.H.E.) (ΕΘ.Α.Α.Ε.), in accordance with the legislation in force. In this context, the overall assessment of the work produced by each M.Sc., the degree of objectives' attainment, as these were set up at its foundation, the M.Sc.' sustainability, the graduate' absorption by the labor market, the degree of the M.Sc. contribution to research, the program' internal evaluation by post graduate students, the feasibility of extending its operation, as well as various elements related to the quality of the work produced, and the program' contribution to the Higher Education national strategy, are all aspects to be evaluated [Article 87, par. 2]. Within the framework of the periodical evaluation/accreditation of Maritime Studies' Department, also a periodical accreditation, so as the M.Sc. remains in operation, is required every five (5) years.

If preferable, each M.Sc. has the potential to become accredited by other bodies.

ARTICLE 18

TRANSITIONAL PROVISIONS

Present Regulation of Studies enters into force for students enrolled in the academic year 2024-2025.

All matters not covered by the present Regulation of Studies will be determined by decisions of competent bodies, in accordance with the existing legislation.

This decision is to be published in the Official Government Gazette.